KENYA REVENUE AUTHORITY

KENYA REVENUE AUTHORITY

DOMESTIC TAXES DEPARTMENT

P9A

TAX DEDUCTION CARD — YEAR 2025

Employer's Name: Acme Kenya Ltd (Sample) **Employer's PIN:** P051234567A

Employee's Main Name: Jane **Other Names:** Wanjiku Mwangi

Employee's PIN: A001234567X

MONTH	A Basic Salary Kshs.	B Benefits Non-Cash Kshs.	C Value of Quarters Kshs.	D Total Gross Pay Kshs.	E Defined Contribution Retirement Scheme — Kshs.			F AHL Kshs.	G SHIF Kshs.	H PRMF Kshs.	I Owner Occupied Interest Kshs.	J Total Deductions Kshs.	K Chargeable Pay (D-J) Kshs.	L Tax Charged Kshs.	M Personal Relief Kshs.	N Insurance Relief Kshs.	O PAYE Tax (L-M-N) Kshs.
					E1 30% of A	E2 Actual	E3 Fixed (see note 2b)										
January	120,000.00	0.00	0.00	150,000.00	36,000.00	4,320.00	30,000.00	2,250.00	4,125.00	0.00	0.00	10,695.00	139,305.00	36,574.85	2,400.00	375.00	**33,799.85**
February	120,000.00	0.00	0.00	150,000.00	36,000.00	4,320.00	30,000.00	2,250.00	4,125.00	0.00	0.00	10,695.00	139,305.00	36,574.85	2,400.00	375.00	**33,799.85**
March	120,000.00	0.00	0.00	150,000.00	36,000.00	4,320.00	30,000.00	2,250.00	4,125.00	0.00	0.00	10,695.00	139,305.00	36,574.85	2,400.00	375.00	**33,799.85**
April	120,000.00	0.00	0.00	150,000.00	36,000.00	4,320.00	30,000.00	2,250.00	4,125.00	0.00	0.00	10,695.00	139,305.00	36,574.85	2,400.00	375.00	**33,799.85**
May	120,000.00	0.00	0.00	150,000.00	36,000.00	4,320.00	30,000.00	2,250.00	4,125.00	0.00	0.00	10,695.00	139,305.00	36,574.85	2,400.00	375.00	**33,799.85**
June	120,000.00	0.00	0.00	150,000.00	36,000.00	4,320.00	30,000.00	2,250.00	4,125.00	0.00	0.00	10,695.00	139,305.00	36,574.85	2,400.00	375.00	**33,799.85**
July	120,000.00	0.00	0.00	150,000.00	36,000.00	4,320.00	30,000.00	2,250.00	4,125.00	0.00	0.00	10,695.00	139,305.00	36,574.85	2,400.00	375.00	**33,799.85**
August	120,000.00	0.00	0.00	150,000.00	36,000.00	4,320.00	30,000.00	2,250.00	4,125.00	0.00	0.00	10,695.00	139,305.00	36,574.85	2,400.00	375.00	**33,799.85**
September	120,000.00	0.00	0.00	150,000.00	36,000.00	4,320.00	30,000.00	2,250.00	4,125.00	0.00	0.00	10,695.00	139,305.00	36,574.85	2,400.00	375.00	**33,799.85**
October	120,000.00	0.00	0.00	150,000.00	36,000.00	4,320.00	30,000.00	2,250.00	4,125.00	0.00	0.00	10,695.00	139,305.00	36,574.85	2,400.00	375.00	**33,799.85**
November	120,000.00	0.00	0.00	150,000.00	36,000.00	4,320.00	30,000.00	2,250.00	4,125.00	0.00	0.00	10,695.00	139,305.00	36,574.85	2,400.00	375.00	**33,799.85**
December	120,000.00	0.00	0.00	150,000.00	36,000.00	4,320.00	30,000.00	2,250.00	4,125.00	0.00	0.00	10,695.00	139,305.00	36,574.85	2,400.00	375.00	**33,799.85**
TOTAL	**1,440,000.00**	**0.00**	**0.00**	**1,800,000.00**	**432,000.00**	**51,840.00**	**360,000.00**	**27,000.00**	**49,500.00**	**0.00**	**0.00**	**128,340.00**	**1,671,660.00**	**438,898.20**	**28,800.00**	**4,500.00**	**405,598.20**

To be completed by Employer at end of year

TOTAL CHARGEABLE PAY (COL. K) Kshs. 1,671,660.00 **TOTAL TAX (COL. O) Kshs.** 405,598.20

IMPORTANT

1. Use P9A (a) For all liable employees and where director/employee received Benefits in addition to cash emoluments. (b) Where an employee is eligible to deduction on owner occupier interest. (c) Where an employee contributes to a post retirement medical fund.
2. (a) Deductible interest in respect of any month prior to December 2024 must not exceed Kshs. 25,000/= and commencing December 2024 must not exceed 30,000/=
   (b) Deductible pension contribution in respect of any month prior to December 2024 must not exceed Kshs. 20,000/= and commencing December 2024 must not exceed 30,000/=
   (c) Deductible contribution to a post retirement medical fund is effective from December 2024, must not exceed Kshs. 15,000/=
   (d) Deductible Contribution to the Social Health Insurance Fund (SHIF) is effective December 2024
   (e) Deductions made towards the Affordable Housing Levy (AHL) are an allowable deduction effective 19 March 2024 (Affordable Housing Act, 2024); no levy applied in January and February 2024
   (f) Personal Relief is Kshs. 2,400 per Month or 28,800 per year
   (g) Insurance Relief is 15% of the Premium up to a Maximum of Kshs. 5,000 per month or Kshs. 60,000 per year
3. Attach (i) Photostat copy of interest certificate and statement of account from the Financial Institution. (ii) The DECLARATION duly signed by the employee.

Employer's Signature

Date

Employee's Signature

Date

SAMPLE

NineForm Generated by **NineForm** • NineForm.co.ke • 07 Nov 2026, 03:01